



Fillmore United Methodist Church
Office Address:
126 Apple Street
Bellefonte, PA 16823
Phone: 814-355-2208

POSITION DESCRIPTION
PIANIST/Choir Director

Fillmore United Methodist Church

JOB DESCRIPTION

This position is defined as a part time non-benefits eligible position. This position is a 12 month position. Expectation of attendance at 48 Sunday Worship Services, rehearsals with the choir and up to 10 special services to include Ash Wednesday, Maundy Thursday, Good Friday, Lent, Thanksgiving and Christmas Eve.

PURPOSE

To provide piano accompaniment for scheduled worship services in support of the music ministry of the church and training and leadership for the choir.

SKILLS NEEDED

- Primary ability to play the piano
- Ability to sight-read
- Ability to take direction and work as a team member
- Organizational and leadership skills necessary to effectively support the choir
- Skill of improvisation desired

ACCOUNTABILITY

Responsible to the pastor and worship coordinator. Receives direction from the pastor and is ultimately accountable to the Fillmore Administrative Board.

Notify the pastor and worship coordinator a minimum of three-four weeks prior, but as soon as planned absences are known to allow for scheduling of a substitute organist/pianist.

The applicant will be required to sign forms allowing the church to perform a criminal background check and Childline clearance. Out of state applicants will be required to sign forms for a criminal background check. Applicants may be required to receive favorable results from drug screening.

RESPONSIBILITIES

- Rehearse with church choir and special musicians as scheduled.
- Accompany the choir and special musicians during scheduled worship services.
- Support the church’s worship environment through the well-prepared execution of music presented by the choir, and special musicians.
- Support congregational worship through the accurate leadership of hymns and songs.
- Provide assistance in planning, preparing, rehearsing and playing appropriate music for scheduled worship services and other required occasions to support the music ministry of the church.
- With input from the pastor and worship coordinator: plan, select, and prepare preludes, postludes and offertories.
- Prepare for choir rehearsal times to achieve a high quality music program.

COMPENSATION

\$50/service. Services are defined as 48 Sunday Worship Services and up to 10 special services.

EVALUATION

The personnel committee will prepare a formal annual review relying on input from the Pastor, worship ministry coordinator, and others as noted under the relationship section as well as a representative sample of the general church membership. The Staff Pastor Parish Committee will submit formal compensation recommendations to the session annually.

Please Contact the Church Office or Bill Shuffstall, Chair of the Staff Pastor Parish Committee (bshuffstall@gmail.com) for an application or additional information.

Agreed to by:

Name: _____

Date: _____

Revised 10 January 2014